

# Quality Assurance of Student Mobility

## Workshop 1

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Location: Vilnius Gediminas Technical University, Lithuania  
Time: 11:30am-1:00pm on Friday 13<sup>th</sup> of June 2008

The quality assurance of student mobility in the Department of Business Studies of the University of Applied Sciences Oldenburg/Ostfriesland/ Wilhelmshaven in Emden, Germany was presented as an example at this workshop.

To ensure a successful study exchange and a long-term excellent and profitable cooperation between the partner institutions it is very important to implement quality assurance in student mobility. This can be achieved through active personal contacts, exchange of updated information, preparation of the outgoing students, supervising the incoming students and respecting regulations at the cooperating institutions.

Information about the partner institutions for the future outgoing students is given in different ways in Emden: e.g. with a lecture "Studying abroad", by personal counselling, through regular information events, information on the internet/intranet and by publishing the exposés of the former outgoing students.

As being up to date is quite difficult, all institutions should feel responsible for being in contact with and informing the contact persons at the partner institutions regularly.

One of the best information sources for future outgoing students are the exposés of the former outgoing students. Therefore it should be ensured that the former outgoing students write and return their exposés to the sending institution and that the future outgoing students read them. To make sure that the home institution receives the exposé from the student, the institution could wait with the payment of the last instalment of the Erasmus grant or not transfer the grades if the exposé has not been written and returned yet. In order to make sure that the future outgoing students have read the exposés – and other distributed information –, the institution could ask the student to give a signature as confirmation.

At the end of this workshop it was stated that the quality assurance of student mobility at the Department of Business Studies/FH OOW fulfils the conditions of the quality charter of the Nice Network.