

INFORMATION SHEET 2011-2012

Full legal name of the institution	University of Ljubljana, Faculty of Economics
Erasmus code	SI LJUBLJA 01
Address	Kardeljeva pl. 17, 1000 Ljubljana, Slovenia
Institution's web site	http://www.ef.uni-lj.si/en/
International office	CONTACT
Head of International Office	Mrs. Danijela Voljč, M.A. danijela.voljc@ef.uni-lj.si Tel.: +386 1 5892 486, Fax: +386 1 5892 693
Coordinator for INCOMING students	Ms. Alma Elezović alma.elezovic@ef.uni-lj.si int.office@ef.uni-lj.si Tel: +386 1 5892-518 Fax: +386 1 5892-693
Coordinator for OUTGOING students	Ms. Tatjana Leban iro@ef.uni-lj.si tatjana.leban@ef.uni-lj.si Tel.: +386 1 5892 453, Fax: +386 1 5892 693
Coordinator for Erasmus Mundus Programs	Mrs. Darja Saksida Bogataj Darja.saksida.bogataj@ef.uni-lj.si Tel.: +386 1 5892 683, Fax: +386 1 5892 693
Coordinator for Summer School	Mrs. Mojca Maher Pirc, MSc summer.school@ef.uni-lj.si Tel: +386 1 5892-805 Fax: +386 1 5892-693
International coordinator- academics and staff mobility	Ms. Sandra Gromilič sandra.gromilic@ef.uni-lj.si Tel: +386 1 5892-843 Fax: +386 1 5892-693
Information for all incoming exchange students	
Web site for Incoming students	http://www.ef.uni-lj.si/en/units/intOffice/ Broschure for Incoming Students: http://www.ef.uni-lj.si/en/units/intOffice/documents/brosura_incoming_2009_2010.pdf
Contact person	Ms. Alma Elezović alma.elezovic@ef.uni-lj.si int.office@ef.uni-lj.si Tel: +386 1 5892-518 Fax: +386 1 5892-693
Students organization web site	http://www.sou-lj.si/ reception@sou-lj.si Tel.: +386 1 4380 245 Fax: +386 1 4380 348
Housing contact person	<i>University's residence hall:</i> Intern.office@uni-lj.si or fax: +386 1 2418 593 <i>Private accommodation:</i> rooms@sou-lj.si

Application information	
Language requirements	Required Language Skills - Language Skills in English Students must present a certificate of their English language skills. Very good language skills refer to level B2 on the CERF scale of the European Language Portfolio Levels.
Winter semester 2011	
Nomination period (partners) Application period (nominated students) Course registration /Learning agreement Accommodation deadline	1. March - 1. May 1. April - 15. May 1. April - 15. June May 15
Orientation week Erasmus intensive Language course (only for Erasmus student) Classes begin National Holidays Christmas break Examination period	26. September – 30. September September – October 3. October – 20. January 31. October; 1. November 23. December – 2. January 23. January - 17 February (two options to pass each exam)
Spring semester 2012	
Nomination period (partners) Application period (nominated students) Course registration /Learning agreement Accommodation deadline	1. March - 1. November 1. September - 15. November 1. September - 15. November November 15
Orientation week Erasmus intensive Language course (only for Erasmus student) Classes begin National Holidays Examination period	13. February – 17 February January - February 20. February – 8. June 27. April; 1 - 2. May 13 June –6. July (two options to pass each exam)
CREDIT system	
System used for credits	ECTS
Minimum number of credits for “Exchange students” per semester	18 ECTS (students have to take at least 3 courses)
Accommodation	130€ - 300€, more details in the housing request form, 80 € (student dormitory)
Study material	Mostly photocopies (0,05 €/copy)
Food	100€ ; student coupon system (3€/meal)
City transportation	17€ (monthly bus ticket); up to 30€ for a used bicycle
Other costs (trips, parties, cinema etc.)	200 €
Approximate <u>monthly</u> costs (in Euro)	Together: from app. 400€ - 600€ per month

Slovenia in photos...

